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## Welcome to the LegalYou's "As-Needed" Legal Services

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### Teamwork



Unlike most firms, at LegalYou, your case is not assigned to a single attorney. Our entire team will guide you, assisted by state-of-the-art case-management technology so that your case gets the advantage of the experience and skills of everyone at LegalYou. If you need to talk to us, you don't need to wait for a particular attorney to return your call. Usually, any of our staff will be able to help you.

### Virtual Offices

LegalYou has no physical office. Technology allows our staff and attorneys to work together seamlessly even if they are miles apart. This saves the money that other firms spend on extravagant offices, which lets us provide high quality services at rock bottom prices. But if face-to-face meetings are necessary, we can videoconference or arrange for a member of our team to meet you in person.



### How to get the most out of your "as needed" experience:

- **Join the team:** You are the key ingredient to your success when dealing with the judicial system. You know the facts of your own case better than anyone. Be sure to tell us about them early and often.
- **Be available for important deadlines:** Sometimes, documents in your case will need to be filed on a certain day and we will need you to read and approve those documents so that we can put your signature and file them electronically with the court. So you must be able to respond quickly to our emails and phone calls. If we cannot reach you, your document may not get filed timely.
- **Educate yourself:** log in to [www.legalyou.com](http://www.legalyou.com) and see our videos and infographics about the legal process for independent litigants like you.
- **Your communications with your opponent:** If you get a call or email from the opposing party or their attorney, you can and should speak directly with them. But you should let us know when that happens and what was said.
- **Your communications with us:** Send us complete copies of anything you get from the other side such as anything you were served by a process server, and any letters or emails. Feel free to call and ask any staff person for an update on the status of your case.
- **Our communications with you:** We will try to let you know about important deadlines, such as hearings to attend, mediation and trial. If you decide you need additional services, such as our attendance at mediation, deposition or trial, let us know.